



March 2, 2007

Dear Parent,

Thank you for your interest in our **Kindergarten Enrichment Program**. Despite a change in the public school program, Kindergarten Enrichment is still here for working families and we will continue to provide a high quality program to supplement the new school K schedule.

Kindergarten Enrichment has been available to families in Hamilton and Wenham for over 10 years. Offered by School's Out, Inc., and licensed by the Commonwealth of Massachusetts Office of Early Education and Care, KE is an activity-based program designed to supplement the public school's 5-day morning kindergarten. Kindergarten Enrichment classes meet in the HW Community House at 284 Bay Road in Hamilton.

Kindergarten Enrichment's philosophy is to facilitate the development of each child in a warm and nurturing environment, while offering growth activities and opportunities for socialization. In our new shorter days, we will continue to emphasize science, literature, projects and crafts, in a relaxed atmosphere.

**Kindergarten Enrichment Highlights include:**

- \*A maximum of 12 children in each class.
- \*A teacher and aide in each class.
- \*Hands-on science and discovery curriculum.
- \*Monthly field trips to the HW Library for special KE Story Hours
- \*Coordination with the public schools for transportation to our site after the AM session

The Kindergarten Enrichment day will go from 12 pm to 3 pm on Monday, Tuesday, Thursday and Friday. On those days, children will bring a bag lunch and will eat here. During lunch, we will work on socialization, manners and building new friendships. On Wednesday, the public school early-release day, we will serve children beginning at 12:45 pm. They will have lunch at school on Wednesday. For those families who need additional coverage, the School's Out program provides morning care beginning at 7 am and after-school care from 2:45 to 6:00 pm. Vacation and Summer programs are also available. Separate registration information for those programs may be picked up at School's Out or downloaded from our website at [www.hwschoolsout.org](http://www.hwschoolsout.org)

Early registration is essential, as we are limited by space and staff. Each class is staffed by a Lead Teacher and Assistant Teacher. We will begin accepting registrations on Monday, March 5<sup>th</sup> at 7:00 am in the School's Out office. After the public schools confirm placements, we will fill our days on a first come first served basis.

If you would like to have more information about School's Out, Inc. programs and Kindergarten Enrichment in particular, please stop by the School's Out office for a copy of the Parent Handbook, or again, visit our website at [www.schoolsout.org](http://www.schoolsout.org) and download it there.

We all look forward to the coming school year and to working with you and your child!

Sincerely,

Nancy Pacenka  
Lead Teacher

Margo W. Druschel  
Executive Director

### **REGISTRATION PROCESS**

- 1) Return completed Registration Forms to the School's Out Office beginning at 7:00 am, March 5<sup>th</sup>, 2007. **SPACE IS LIMITED, SO REGISTER EARLY!**
- 2) Each Registration Form needs to be accompanied by a check for the non-refundable \$75 Registration Fee.
- 3) Once your child's registration is confirmed, download the Child Information Forms on the website at [www.hwschoolsout.org](http://www.hwschoolsout.org), or come by the School's Out office to pick-up the forms. All Child Information Forms must be completed and returned to the CH or School's Out Office prior to the start of the school year.
- 4) Plan to attend the Kindergarten Enrichment Parent Orientation in August. Date TBA

3/07